# HELPING HANDS MINISTRY OF BELTON, INC. ANNUAL FINANCIAL REPORT FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

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#### LOTT, VERNON & COMPANY, P.C.

**CERTIFIED PUBLIC ACCOUNTANTS** 

20 SOUTH FOURTH STREET POST OFFICE BOX 160 TEMPLE, TEXAS 76503 254/778/4783 800/460/4783 FAX 254/778/4792

Member of American Institute & Texas Society of Certified Public Accountants

KILLEEN • COPPERAS COVE • TEMPLE

To the Board of Directors Helping Hands Ministry of Belton, Inc. Belton, Texas

We have audited the accompanying financial statements of Helping Hands Ministry of Belton, Inc., (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Helping Hands Ministry of Belton, Inc. as December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Temple, Texas April 21, 2022



#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2020

#### **ASSETS**

Current Assets:				
Cash and Cash Equivalents				
	Unrestricted Restricted	\$ 499,771		
Total Cash and Cash Equivalents	Restricted	106,887	-	606,658
•				,
Contributions Receivable, Less al	lowance of \$0			-
Prepaid Total Current Assets				606,658
1 0.002 0 0.01.01.0 1 2.00.00				000,020
Long Term Assets:				
Building, Land Improvements, Fu Net of Accumulated Depreciation				394,397
Net of Accumulated Depreciation				374,371
	Total Assets		\$	1,001,055
LIARILI	TIES AND NET ASSETS			
<u> Distanti</u>	TIES THE THE THE THE			
Comment I in I illain				
Current Liabilities: Accounts Payable			\$	_
Credit Card Payable			Ψ	11,569
Accrued Expenses				3,747
Total Current Liabilities				15,316
Long Town Lightlities				
Long Term Liabilities: None				_
				-
	m . 17111111		Φ.	1.7.21.6
	Total Liabilities		\$	15,316
Net Assets:				
With Dance Restrictions		890,343		
With Donor Restrictions	Total Net Assets	95,396	-	985,739
	1.00 1 200 000			
	Total Liabilities and Net Asset	S	\$	1,001,055

#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2019

#### **ASSETS**

Current .	Assets:					
	Cash and Cash Equivalents					
		Unrestricted	\$	251,798		
		Restricted		103,140		
	Total Cash and Cash Equivalents					354,938
	Contributions Receivable, Less allo	owance of \$0				6,250
	Prepaid					-
	Total Current Assets					361,188
Long Te	rm Assets:					
	Building, Land Improvements, Furn	niture, Fixtures and Equipment,				
	Net of Accumulated Depreciation					416,593
		Total Assets			\$	777,781
	I LADIL IT	IEC AND NET ACCETS				
	<u>LIABILI I</u>	IES AND NET ASSETS				
Current	Liabilities:				Ф	2.270
	Accounts Payable				\$	3,270
	Credit Card Payable					16,247
	Accrued Expenses Total Current Liabilities					4,287
	Total Current Liabilities					23,804
Long Te	rm Liabilities:					
	None					-
						-
		Total Liabilities			\$	23,804
Net Asse	ets:					
	Without Donor Restrictions			664,502		
	With Donor Restrictions	_		89,475		
		Total Net Assets			•	753,977
		Total Liabilities and Net Asse	ts		\$	777,781
						*

# HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2020

	Without Donor Restrictions		ith Donor estrictions	Total
Support and Revenue:			 	
Donated Goods	\$	402,657	\$ -	\$ 402,657
Contributions		361,604	52,243	413,847
Grants		90,000	152,575	242,575
Special Event Income		55,081	-	55,081
Other Income		80,167	-	80,167
Net Assets Released from Restrictions:				
Satisfaction of Usage Restrictions		198,897	 (198,897)	 
Total Support and Revenue		1,188,406	 5,921	 1,194,327
Expenses:				
Program Services		912,151	-	912,151
Management and General		34,172	_	34,172
Fundraising		16,242		16,242
Total Expenses		962,565	 	 962,565
Changes in Net Assets		225,841	5,921	231,762
Net Assets:				
Beginning of Year		664,502	 89,475	 753,977
End of Year	\$	890,343	\$ 95,396	\$ 985,739

# HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2019

	Without Donor Restrictions		ith Donor estrictions		Total
Support and Revenue:		_			
Donated Goods	\$	779,655	\$ -	\$	779,655
Contributions		193,673	80,560		274,233
Grants		55,000	119,278		174,278
Special Event Income		29,341	-		29,341
Other Income		26,771	-		26,771
Net Assets Released from Restrictions:					
Satisfaction of Usage Restrictions		192,267	 (192,267)		
Total Support and Revenue		1,276,707	 7,571	1	1,284,278
Expenses:					
Program Services		1,249,456	-	1	1,249,456
Management and General		30,412	-		30,412
Fundraising		15,516	 -		15,516
Total Expenses		1,295,384	 	1	1,295,384
Changes in Net Assets		(18,677)	7,571		(11,106)
Net Assets:					
Beginning of Year		683,179	 81,904		765,083
End of Year	\$	664,502	\$ 89,475	\$	753,977

#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2020

		Program Services		Management and General		ndraising	Total
Donated Goods	\$	402,657	\$	-	\$	-	\$ 402,657
Food and School Supplies Purchased		87,537		-		-	87,537
Rent, Utility and Other Benevolent							
<b>Expenses Paid for Clients</b>		133,400		-		-	133,400
Personnel		185,810		21,358		6,407	213,575
Volunteer Support and Supplies		-		1,278		-	1,278
Insurance		9,064		1,007		-	10,071
Interest		-		-		-	-
Mileage and Automobile Expense		4,456		512		154	5,122
Supplies		3,499		402		121	4,022
Office, Postage and Printing		8,232		946		284	9,462
Utilities		19,631		2,181		-	21,812
Professional Services		6,090		700		210	7,000
Repair and Maintenance		22,619		2,513		-	25,132
Fundraising		-		-		8,749	8,749
Miscellaneous		9,180		1,055		317	10,552
Total Expenses Before							
Depreciation		892,175		31,952		16,242	940,369
Depreciation Expense		19,976		2,220			 22,196
Total Expenses		912,151	\$	34,172	\$	16,242	\$ 962,565

#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2019

	Program Services		Management and General		draising	 Total
Donated Goods	\$ 779,655	\$	-	\$	_	\$ 779,655
Food and School Supplies Purchased	95,808		-		-	95,808
Rent, Utility and Other Benevolent						
Expenses Paid for Clients	138,239		-		-	138,239
Personnel	156,228		17,957		5,387	179,572
Volunteer Support and Supplies	-		3,515		-	3,515
Insurance	9,612		1,068		-	10,680
Interest	-		-		-	-
Mileage and Automobile Expense	5,500		632		190	6,322
Supplies	4,426		509		153	5,088
Office, Postage and Printing	5,401		621		186	6,208
Utilities	18,791		2,088		-	20,879
Professional Services	5,655		650		195	6,500
Repair and Maintenance	3,947		439		-	4,386
Fundraising	-		-		9,205	9,205
Miscellaneous	 5,813		668		200	6,681
Total Expenses Before						
Depreciation	1,229,075		28,147		15,516	1,272,738
Depreciation Expense	20,381		2,265		-	22,646
Total Expenses	 1,249,456	\$	30,412	\$	15,516	\$ 1,295,384

#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2020

Cash Flows from Operating Activities:	
Changes in Net Assets	\$ 231,762
Adjustments to Reconcile Change in Net Assets	
to Net Cash Flows from Operating Activities:	
Depreciation	22,196
(Increase) Decrease Contributions Receivable	6,250
(Increase) Decrease Prepaid Asset	-
Increase (Decrease) Accounts Payable	(3,270)
Increase (Decrease) Credit Card Payable	(4,678)
Increase (Decrease) Accrued Payable	(540)
Net Cash Flows Provided/(Used) by Operating Activities	251,720
Cash Flows from Investing Activities:	
None	
Net Cash Flows Provided/(Used) by Investing Activities	-
Cash Flows from Financing Activities:	
None	 
Net Cash Flows Provided/(Used) by Financing Activities	 
Net Increase/(Decrease) in Cash, Cash Equivalents and Restricted Cash	251,720
Cash, Cash Equivalents, and Restricted Cash:	
Beginning of Year	354,938
End of Year	\$ 606,658

Significant Noncash Investing and Financing Activities:
None

#### HELPING HANDS MINISTRY OF BELTON, INC. STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2019

Cash Flows from Operating Activities:	
Changes in Net Assets	\$ (11,106)
Adjustments to Reconcile Change in Net Assets	
to Net Cash Flows from Operating Activities:	
Depreciation	22,646
(Increase) Decrease Contributions Receivable	(6,250)
(Increase) Decrease Prepaid Asset	10,000
Increase (Decrease) Accounts Payable	3,270
Increase (Decrease) Credit Card Payable	1,901
Increase (Decrease) Accrued Payable	479
Net Cash Flows Provided/(Used) by Operating Activities	20,940
Cash Flows from Investing Activities:	
None	-
Net Cash Flows Provided/(Used) by Investing Activities	-
Cash Flows from Financing Activities:	
None	-
Net Cash Flows Provided/(Used) by Financing Activities	-
Net Increase/(Decrease) in Cash, Cash Equivalents and Restricted Cash	20,940
Cash, Cash Equivalents, and Restricted Cash: Beginning of Year	333,998
Deginning of Teat	555,770
End of Year	\$ 354,938

Significant Noncash Investing and Financing Activities: None

# NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Activities:**

Helping Hands Ministry of Belton, Inc. (the Organization) was created as a nonprofit voluntary health and welfare service corporation to enable member churches to fulfill their compassionate ministry of providing basic human needs to include food, clothing, benevolence, counseling, education and compassionate ministries. The Organization serves qualified individuals and families within the Belton Independent School District.

#### **Basis of Presentation:**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### **Federal Income Tax:**

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and therefore has made no provision for federal income taxes in the accompanying financial statements. In addition, the Organization has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for 2020 or 2019.

#### **Reclassifications:**

Certain comparative data have been reclassified to present such amounts in a manner consistent with the current year's financial statements.

#### **Estimates:**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

#### **Cash and Cash Equivalents:**

Cash and cash equivalents consist of short-term, highly liquid investments, which are readily convertible into cash within ninety days of purchase. This includes unrestricted cash and temporarily restricted cash.

#### **Building, Land Improvements, Furniture, Fixtures and Equipment:**

The Organization's building, land improvements, furniture and equipment is recorded at cost or at estimated fair value at the date of the gift. Donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. The entity capitalizes any item costing \$2,500 or more, including donations of that value. Depreciation is provided using the straight-line method over the estimated useful lives of the assets as follows:

Buildings 39 years
Land Improvements 15 years
Furniture, Fixtures and Equipment 5 to 7 years

#### Revenue:

The Organization's revenue is primarily from food and household goods donated by the general public and other food banks. Contributions are recorded as revenue when received.

#### **Donated Goods and Services:**

The Organization reports gifts of donated food and grocery products over which it has control as revenue, and shortly thereafter, as expense when granted to qualified families and individuals. The Organization used an approximate average wholesale value of \$1.74 and \$1.62 per pound of donated food for 2020 and 2019, respectively, as determined by a national study by Feeding America – The Nation's Food Bank Network.

The Organization reports gifts of donated new clothing and school supplies through its "Apple Tree" program as revenue, and shortly thereafter, as expense when granted to qualified families and individuals. The Organization used an approximate average value of \$90 and \$90 of donated goods distributed per child for 2020 and 2019, respectively.

The Organization receives contributions of used clothing from the general public in which it has control as revenue, and shortly thereafter, as expense when granted to qualified families and individuals. The Organization used an approximate average value of \$0.25 and \$0.25 per pound for 2020 and 2019, respectively.

Donated services are recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. A substantial number of volunteers have donated significant amounts of time to the Organization's activities. However, no amounts have been reflected in the financial statements for these services as the criteria for recognition have not been met.

#### **Net Assets:**

The Organization has adopted FASB section 958-205-05, as amended by ASU 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. This standard establishes standards for external financial reporting by Not-for-Profit Organizations and requires that resources are classified for accounting and reporting purposes into two net asset categories according to the existence or absence of donor or grantor-imposed restrictions, as follows:

<u>Net Assets without Donor Restrictions</u> – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

<u>Net Assets with Donor Restrictions</u> – Net assets that are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

#### **Functional Allocation of Expenses:**

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. These expenses include personnel, mileage and automobile expense, and professional services which is allocated based upon a best estimate of time and effort. Insurance, interest, utilities, repair and maintenance and depreciation expense are allocated based upon a best estimate of use of square footage basis. The remaining allocated expenses (supplies, office, postage and printing, and miscellaneous) are allocated based upon a best estimated use of the expense.

#### NOTE 2 – CONTRIBUTIONS RECEIVABLE (PROMISES TO GIVE)

Unconditional promises to give are recorded as pledged. Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reflected as long-term promises to give and are recorded at the net realizable value. An allowance for uncollectible promises is provided based on management's evaluation of potential uncollectible promises receivable at year-end.

Unconditional promises to give are as follows:

	2020		;	2019
Receivable in less than one year Receivable in one to five years	\$	-	\$	6,250
Receivable more than five years		-		-
Total unconditional promises to give		-		6,250
Less allowance for uncollectible amounts		_		_
Net unconditional promises to give	\$	-	\$	6,250

Conditional promises to give are recorded as pledged. Conditional promises to give due in the next year are reflected as current promises to give and are recorded at their net realizable value. Conditional promises to give due in subsequent years are reflected as long-term promises to give and are recorded at the net realizable value. An allowance for uncollectible promises is provided based on management's evaluation of potential uncollectible promises receivable at year-end. There were no conditional promises to give in 2020 and 2019.

# $\frac{\textbf{NOTE 3} - \textbf{BUILDINGS, LAND IMPROVEMENTS, FURNITURE, FIXTURES AND}}{\textbf{EQUIPMENT}}$

Building, land improvements, furniture and equipment at December 31, 2020, consists of the following:

Buildings and Building Improvements	\$ 527,193
Land Improvements	21,935
Furniture and Fixtures	6,303
Equipment	 73,240
Total Fixed Assets:	628,671
Less: Accumulated Depreciation	 (234,274)
Net Furniture and Equipment	\$ 394,397

Building, land improvements, furniture and equipment at December 31, 2019, consists of the following:

Buildings and Building Improvements  Land Improvements  Furniture and Fixtures  Equipment	\$ 527,193 21,935 6,303 73,240
Total Fixed Assets:	628,671
Less: Accumulated Depreciation	 (212,078)
Net Furniture and Equipment	\$ 416,593

Depreciation expense was \$22,196 and \$22,646 (as restated) for the years ended December 31, 2020 and 2019, respectively.

#### NOTE 4- LONG-TERM LIABILITIES

There was no Long-term liability activity for the year ended December 31, 2020 and 201.

#### NOTE 5 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes as of year-end 2020:

#### **Subject to Purpose Restrictions:**

	 ,
Total Net Assets with Donor Restrictions	\$ 95,396
Other Restricted	37,616
Alternative Lending	23,333
TXU Advances	5,351
Reliant Advances	\$ 29,096

Net assets with donor restrictions are available for the following purposes as of year-end 2019:

#### **Subject to Purpose Restrictions:**

Reliant Advances	\$ 15,581
TXU Advances	13,450
Alternative Lending	23,333
Other Restricted	37,111
Total Net Assets with Donor Restrictions	\$ 89,475

#### NOTE 6 – IN-KIND SUPPORT

The value of donated goods and services and the corresponding expenditures in the Statements of Activities and Functional Expenses for the year ended December 31, 2020 are as follows:

Support:	
Donated Food and Housewares	\$ 356,733
Donated School Supplies and Clothing (Apple Tree Program)	42,654
Donated Clothing	3,270
Total	\$ 402,657
Expenses:	
Donated Food and Housewares	\$ 356,733
Donated School Supplies and Clothing (Apple Tree Program)	42,654
Donated Clothing	3,270
Total	 
	\$ 402,657

The value of donated goods and services and the corresponding expenditures in the Statements of Activities and Functional Expenses for the year ended December 31, 2019 are as follows:

Support:	
Donated Food and Housewares	\$ 702,780
Donated School Supplies and Clothing (Apple Tree Program)	65,127
Donated Clothing	11,748
Total	\$ 779,655
	_
Expenses:	
Donated Food and Housewares	\$ 702,780
Donated School Supplies and Clothing (Apple Tree Program)	65,127
Donated Clothing	11,748
Total	
	\$ 779,655

#### NOTE 7 – PREPAID ASSET

During the fiscal year ended December 31, 2015, the Organization entered into an agreement with the United Way of Central Texas for the funding of the United Way Savings, Opportunities, Assets, and Results (SOAR) Collaborative. The United Way SOAR Collaborative is an Individual Development Account (IDA) program. The funds that the Organization has provided will be used exclusively as match funding for Helping Hands Ministries of Belton clients who participate in the United Way SOAR Collaborative.

The Organization paid in \$20,000 toward the SOAR program during the fiscal year ending December 31, 2015. As of the fiscal year ended 2020, the entire balance of funds have been expended.

#### **NOTE 8 – COMPENSATED ABSENCES**

During the 2018 fiscal year, The Organization adopted a compensated absences policy. This policy states that employees may carry up to forty hours of unused paid time off over to the following year, not to exceed eighty hours total, given certain exceptions. Paid time off is earned on the following schedule:

1-3 years: 120 hours per year 4-15 years: 160 hours per year 16+ years: 200 hours per year

The Organization has accrued \$844 and \$1,259 for the fiscal year ended 2020 and 2019.

#### NOTE 9 – LIQUIDITY AND AVAILABILITY

The Organization regularly monitors liquidity required to meet its operating needs and other commitments. The Organization's cash and cash equivalents is used for liquidity purposes.

The Organization operates within a budget and anticipates collecting sufficient revenue to cover general expenditures. Refer to the statement of cash flows which identifies the sources and uses of the Organization's cash and cash equivalents.

#### NOTE 10 – LIQUIDITY AND AVAILABILITY (CONTINUED)

As of December 31, 2020, the following financial assets could be made readily available within one year of the statement of financial position date to meet general expenditures:

Cash and Cash Equivalents: \$ 606,658

Total Financial Assets: \$ 606,658

Less those unavailable for general expenditures within one year, due to contractual or donor-imposed restricitions:

Restricted by donor with time or purpose restrictions: (106,887)

Financial assets available to meet cash needs for general

expenditures within one year: \$ 499,771

As of December 31, 2019, the following financial assets could be made readily available within one year of the statement of financial position date to meet general expenditures:

Cash and Cash Equivalents: \$ 354,938 Total Financial Assets: \$ 354,938

Less those unavailable for general expenditures within one year, due to contractual or donor-imposed restricitions:

Restricted by donor with time or purpose restrictions: (103,140)

Financial assets available to meet cash needs for general

expenditures within one year: \$ 251,798

#### **NOTE 11 – SUBSEQUENT EVENTS**

As of April 21, 2022, the date the financial statements were available to be issued, there have been no events occurring subsequent to the close of the Organization's that would have a material effect on the financial condition of the Organization.